

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR July 8, 2020**

The July 8, 2020 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Mike Cliff was present via Go To Meeting. Jim Branch made a motion to approve the minutes of the June 24, 2020 regular meeting minutes as presented. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

**CORRESPONDENCE:** 1) Karl Brunell reported that he had received a call from Pastor Dave, 1<sup>st</sup> Baptist Church, they would like to use the park from 10 am to noon every Sunday for the rest of the summer. 2) Karl also reported that he had a complaint from Gary Turner, Wright Street north end by Rt. 193, that truckers are using his yard for a turnaround. 3) Concern from Scott Racut, River Road, regarding dust control issues. 4) Mike Cliff reported that he had received a call from Michele Price regarding the park gazebo use for 8/21/2021 for about half hour for a wedding. Mike suggested that we add a link to the website with that form available and instructions and how to process them. 5) Mike also received a text from Tom Sitar, Buie Road, stating that he needed fill dirt. 6) Concern reported that the cat tails at the corner of Buie and Dibble need some more attention. Maybe mowed down and sprayed again.

**FINANCIALS:** Jim Branch made a motion to pay the bills. Karl Brunell seconded the motion; all yes.

### **DEPARTMENT REPORTS:**

**Road/Service:** Since the last meeting, Chris had 1 hour of overtime and used 5.5 hours of sick time. Scott took 4 days of vacation. With the summer lunches, Jim has been emptying the trash in the park on a regular basis. We borrowed a truck from Monroe and re-chipped the dust control. River was the only road that wasn't set by Wednesday morning, but we put stone on all three roads. We did some mowing on Fox and around the intersection of Cemetery, Mill, Kingsbury, and South Ridge. The track hoe was delivered to Fox and we have begun to remove stumps. The "Fresh Tar" and "Loose Gravel" signs were taken down. We put up "Road Work Ahead" and "Rough Road" signs on Fox in the project area. Both Monroe Township and Edgewood High School borrowed our bucket truck and chainsaw. We staked out for the driveway and parking lot expansion, as well as the recycling and wash pads. Chris called 5 contractor and met with 3 of them. As of today, we have received one quote.

The boiler in the building is not working. It was diagnosed by HAVE as a bad sensor. The part has been ordered from Famous. It should be covered under warranty. We will install it ourselves. The charging issue with the boom mower turned out to be low output from the alternator. Scott replaced it and we haven't had any other problems. The fuel island research is ongoing.

**Cemetery:** Jim has been mowing. We had an interment of cremains on July 2, 2020. Monday there was an issue with bees swarming in Lulu. Scott and Jim taped off the area until the bees left. Jim sprayed around the stones in Potters Field.

**Fire/EMS:** 344 Runs to date of those 344 there were 273 EMS calls. Mutual Aid Provided to Conneaut with no changes - 13 total calls. North Kingsville- 7 additional - 43 total. Monroe with no changes - 5 total. Sheffield with no changes - 7 total. Ashtabula Township with no changes. Ashtabula City - 1 EMS call. The Fire Station has had both front and back pads cleaned. The exterior windows around the station have been washed. Replaced the lock on the front door of the station due to the old electronic lock having an internal malfunction not allowing it to unlock. Cleaned/washed truck bays and continued to clean tool room. Fire Inspections completed as follows: Inspected Abba Trucking and L&L Appliance - both have re inspection dates for minor infractions. Employee Matters: Ordered J. Batanian an overall uniform, to be worn when working on a truck so his standard uniform doesn't get messed up during staffed hours. Schedule for 6/28-7/25/20 with all shifts have been filled at 100%. The schedule is being maintained with very limited open shifts. No overnight shifts and 5 of 5 after

hours calls were made with only two mutual aid required. One after hour mutual aid was provided. New apparel ordered and received from Ringers. Engine 621-Began hose testing with the 1500' of supply line and 2.5". Engine 611-the deck gun valve failed and stuck open and the primer was sticking upon operation. The EVT fixed both issues. This was due to the truck sitting in reserve for an extended period. There are parts failing. My proposal to help alleviate this problem is to rotate trucks every other or every few months and make 611 first out during winter months. This will necessitate \$700 in LED emergency light upgrades to the front of the Engine. This will replace the worn out rotator light bar and halogen flashers that are not operational. Squad 609(1st out) is keeping up with the standard disinfectant cleaning and spraying after each call. Brush Truck 604-the power steering pump failed and needs replaced. The truck is in service for emergency response only. A pump and belt has been ordered and will be replaced. The cost approx. \$110.00.The EVT will replace during shift. Oxygen tanks were ordered. Knox boxes- Issues resolved and normal operation has resumed. Monthly Trainings - EMS training will restart in July. 2 hours of RIT pack and 2 hours of drafting training with Monroe VFD. Departmental update- Received cloth face masks from Ohio BWC. Scheduled monthly COVID conference call with ACEMS council. Developed a system allowing crews to fill main O2 tanks without switching them from the squads. This allows us to maintain the larger main tanks and not have to worry about lifting them from the trucks Also, in this case, we do not have to purchase an oxygen cylinder lift saving the department a lot of money. We can continue to utilize the H tanks and not order different tanks for the truck.

**Zoning:** Permits Issued: Terry Peterson @ 3165 E. Main St. for a swimming pool. Kristen Barger @ 6130 Green Rd. for a swimming pool and deck. RH Energytrans @ St. Route 193 & Interstate 90 (Allega property) for a six month extension to permit. Warnings/Violations/Inquiries: A violation notice sent to Midfirst Bank for high grass @ 2360 S. Ridge Rd. (notice returned unclaimed), a violation notice sent to John Burdette @ 6779 Reed Rd. for junk and disabled vehicles. (Ongoing) and a violation notice sent to Van Donahue @ 6769 Reed Rd. for junk and disabled vehicles. (Ongoing)

**OLD BUSINESS:** 1) The fiscal officer cancelled what she thought was the service pole electric at the garage but when she questioned why she was receiving a new bill she was told that the power was actually canceled at the cemetery. Chris had to reinstate the power at the cemetery and will verify the meter number that needs to be cancelled at the garage. 2) Mike Cliff reported that the dust control done on River Road did not adhere to the road properly and there were several homeowners that have damage to their vehicles and driveways. Martuccio said that they never assume responsibility. OTARMA said that the contractor should assume responsibility and suggested that we hold payment until we receive their insurance information and BWC certificate. Martuccio or OTARMA might pay for the homeowners out of pocket deductible. 2) Chris Bradek, Road Super, asked Jim to send letters to the Fox Road residents to keep them informed on the progress of the OPWC project. The road department plans are getting rid of the stumps, placing the cross pipes and then ditching. 3) Evelyn Ruhland thanked the township for the dust control on Brydle Road. 4) Jim asked about the bids coming in on the concrete pads at the garage. 5) The trustees discussed the security system bid for the garage. Matt Smith said that he could give the township a \$1,000 break if they would consider systems for the fire hall and garage. The trustees discuss how many cameras would be needed at the garage. Mike Cliff commented that if cheaper equipment was used the cost for service calls, rebooting and system errors would be higher. 6) The fiscal officer reported that all of her required hours had been done for the 2016 to 2020 term through the State and that the penalty had been paid in full. The trustees thanked her for taking care of the matter.

**NEW BUSINESS:** 1) Karl Brunell made a motion to allow the park/gazebo usage for wedding for Rob Ocasio and Michelle Price on August 21, 2021. Jim Branch seconded the motion: all yes. 2) Karl Brunell made a motion to allow the 1<sup>st</sup>

Baptist Church use of the park on Sunday's from 10 am to noon for the rest of the summer. Jim Branch seconded the motion; all yes. 3) Karl Brunell made a motion to purchase upgraded LED lights for the fire department truck at a cost not to exceed \$700. Jim Branch seconded the motion; all yes. 4) Mike Cliff made a motion to purchase the camera system at a cost not to exceed \$5712.00 from Radio Active Electric with no monthly maintenance charge. Jim Branch seconded to open a discussion regarding purchase. Mike Cliff mentioned better equipment and the company was going to be able to service the system online for less down time and that there would be a mobile app so trustees and road department could constantly monitor cameras. Karl would like to get some more quotes before deciding on purchase. Chris Bradek, Road Super, said that his church has recently purchased 4 security camera and they were much less cost online than the quote. Everyone agreed that they would like the mobile app option with whatever system that is purchased. Karl Brunell made a motion to table purchase at this time. Jim Branch seconded the motion; all yes. 5) Jim Branch made a motion to purchase 75 yard signs for the township support of wearing masks and social distancing not to exceed \$500.00. Karl Brunell seconded the motion; all yes. Jim will order and post on website for any interested residents wanting a sign for their yard.

**PUBLIC COMMENTS/CONCERNS:** Fred Pierce-Ruhlund, 4352 Fox Road. Nice job on dust control on Brydle, Fox Road is coming along. Fred does not believe that homeowners should bare the expense of repairing damage to their personal property regarding the dust control issue on River Road. There are only 3 homeowners and the township should fix the problem. KIRC has been working on cost analysis-cost to extend Green Road facility. They need input from zoning and sanitary engineer for zoning changes needed for the project.

Karl Brunell made a motion to adjourn the July 8, 2020 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

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Karl Brunell, Chairman

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Sarah Patterson, Fiscal Officer